

**Direct Recruitment of Officers, Teaching and Non-Teaching Staff in Kendriya Vidyalaya Sangathan**

Kendriya Vidyalaya Sangathan (KVS), henceforth mentioned as KVS, is an Autonomous Organization under the Ministry of Education, Department of School Education & Literacy, Government of India. It has its Headquarters office at New Delhi, 25 Regional offices located at Agra, Ahmedabad, Bengaluru, Bhopal, Bhubaneswar, Chandigarh, Chennai, Dehradun, Delhi, Ernakulam, Gurgaon, Guwahati, Hyderabad, Jabalpur, Jaipur, Jammu, Kolkatta, Lucknow, Mumbai, Patna, Raipur, Ranchi, Silchar, Tinsukia, Varanasi and 1252 Kendriya Vidyalayas (KVs) functioning all over the country including 03 abroad. It also has five Zonal Institutes of Education & Training (ZIETs). KVs are co-educational schools upto class 12<sup>th</sup> and focuses on holistic development of students.

KVS invites applications from Indian Citizens for filling up the posts of Assistant Commissioner, Principal, Vice Principal, PGT, TGT, Librarian, PRT ( Music), Finance Officer, Assistant Engineer (Civil), Assistant Section Officer, Senior Secretariat Assistant, Junior Secretariat Assistant, Stenographer Grade-II and Hindi Translator in Kendriya Vidyalaya Sangathan to apply online through the KVS website [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in). No other means/mode of submission of applications will be accepted.

The recruitment examination will be conducted through Computer Based Test (CBT). If selected, the candidates may be posted anywhere in India on initial posting as per the requirement of the organization.

The details of post wise and category wise breakup of number of tentative vacancy (Includes actual as well as anticipated vacancies on account of retirement/promotion etc.)

**(Vacancies are tentative and may increase or decrease)** are as under:

**ASSISTANT COMMISSIONER**

UR	OBC( NCL)	SC	ST	TOTAL	HH
28	14	07	03	52	01

**PRINCIPAL**

UR	OBC (NCL)	SC	ST	TOTAL	OH	HH
123	64	35	17	239	04	04

**Vice Principal**

UR	OBC (NCL)	SC	ST	TOTAL	OH	VH	HH	OTHERS
104	54	30	15	203	02	03	02	0

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**POST GRADUATE TEACHER (PGT )**

S. No	Subject	UR	OBC (NCL)	SC	ST	EWS	Total	OH	VH	HH	Others*
1	HINDI	72	46	25	12	17	172	3	3	0	0
2	ENGLISH	67	42	23	11	15	158	2	3	0	0
3	PHYSICS	56	36	20	10	13	135	0	0	0	0
4	CHEMISTRY	69	45	25	12	16	167	0	0	0	0
5	MATHS	77	49	27	13	18	184	6	0	0	0
6	BIOLOGY	63	40	22	11	15	151	0	0	0	0
7	HISTORY	27	17	9	4	6	63	1	1	0	0
8	GEOGRAPHY	30	18	10	5	7	70	2	1	0	0
9	ECONOMICS	41	26	14	7	9	97	4*	3*	0	0
10	COMMERCE	30	17	9	4	6	66	4*	0	0	0
11	COMPUTER SCIENCE	59	38	21	10	14	142	0	0	0	0
12.	BIO-TECH.	03	1	0	0	0	4	0	0	0	0
TOTAL		594	375	205	99	136	1409	22	11	0	0

Note: \* including backlog vacancies

**TRAINED GRADUATE TEACHER (TGT)**

Sl. No	Subject	UR	OBC (NCL)	SC	ST	EWS	Total	OH	VH	HH	Others *
1	HINDI	155	101	56	28	37	377	6	6	0	0
2	ENGLISH	163	108	60	30	40	401	7	8*	0	0
3	SANSKRIT	101	66	36	18	24	245	4	5*	0	0
4	SOCIAL STUDIES	164	107	59	29	39	398	6	6	0	0
5	MATHEMATICS	175	115	63	31	42	426	20*	0	0	0
6	SCIENCE	125	82	45	22	30	304	0	0	0	0
7	P&HE	178	117	65	32	43	435	0	0	0	0
8	ART EDU	104	67	37	18	25	251	4	0	3	4*
9	WE	140	91	50	25	33	339	4	4	3	0
TOTAL		1305	854	471	233	313	3176	51	29	6	4

Note: \* including backlog vacancies

**LIBRARIAN**

UR	OBC (NCL)	SC	ST	EWS	Total	OH	VH	HH	Others*
146	95	53	26	35	355	6	0	5	0

**PRIMARY TEACHER (MUSIC)**

UR	OBC(NCL)	SC	ST	EWS	Total	OH	VH	HH	Others*
124	81	46*	22	30	303	5	5	0	0

\*Including backlog vacancies.

*Ajeet Singh*

**FINANCE OFFICER**

UR	OBC(NCL)	SC	ST	EWS	Total	OH	VH	HH	Others*
4	1	1	0	0	6	0	0	1	0

**ASSISTANT ENGINEER (CIVIL)**

UR	OBC (NCL)	SC	ST	EWS	Total	OH	VH	HH	Others*
01	0	01	0	0	02	0	0	0	0

**ASSISTANT SECTION OFFICER**

UR	OBC (NCL)	SC	ST	EWS	Total	OH	VH	HH	Others*
65	42	23	11	15	156	2	2	1	0

**HINDI TRANSLATOR**

UR	OBC (NCL)	SC	ST	EWS	Total	OH	VH	HH	Others*
7	2	1	0	1	11	0	0	0	0

**SENIOR SECRETARIAT ASSISTANT**

UR	OBC (NCL)	SC	ST	EWS	Total	OH	VH	HH	Others*	Ex-ser
132	86	48	24	32	322	4	3	3	0	32

**JUNIOR SECRETARIAT ASSISTANT**

UR	OBC (NCL)	SC	ST	EWS	Total	OH	VH	HH	Others*	Ex-ser
286	189	105	52	70	702	8	8	7	0	70

**STENOGRAPHER GRADE - II**

UR	OBC (NCL)	SC	ST	EWS	Total	OH	VH	HH	Others*	Ex-ser
23	14	8	4	5	54	1	1	0	0	5

UR (Un reserved ) belonging to general category)



Nature of disabilities identified suitable for the posts: OA, BA, OL, OAL, CP, LC, Dw, AAV.

Abbreviations used: OH=Orthopedically Handicapped, VH=Visually Handicapped, HH=Hard of Hearing, B=Blind, LV=Low Vision, D=Deaf, OA=One Arm, OL=One Leg, BA=Both Arms, BL=Both Leg, OAL=One Arm & One Leg, CP=Cerebral Palsy, LC=Leprosy Cured, Dw=Dwarfism, AAV=Acid Attack Victims, MDy=Muscular Dystrophy, ASD=Autism Spectrum Disorder (M=Mild, MoD=Moderate), ID=Intellectual Disability, SLD=Specific Learning Disability, MI=Mental Illness, MD=Multiple Disabilities  
EXM=Ex-servicemen

Reservation for persons with Benchmark Disabilities has been ensured in accordance with the provisions of Rights of Persons with Disabilities Act 2016 and instructions issued by GOI in this regard.

Note:

- (i) The number of vacancies advertised are tentative and these may increase or decrease.
- (ii) Reservation for SC/ST/OBC/EWS/PH category will be as per Govt. of India Rules.
- (iii) Age relaxation to SC/ST/OBC/PH/Ex-Servicemen/ Women category will be given as per Govt. of India Rules.

**Details regarding essential and desirable qualifications for various categories of posts, Pay Scales, Age Limit, relaxation of age, Mode of Selection and other related details are given below:**

#### **ASSISTANT COMMISSIONER**

PAY SCALE : LEVEL – 12 (Rs.78800-209200) in the Pay Matrix

AGE LIMIT : Maximum-50 years

Post Name	Qualification(s) & Experience
Assistant Commissioner	<p>. Essential:</p> <p>A. Academic</p> <p>i) Master's Degree from a recognized university with at least 45% marks.</p> <p>ii) B.Ed or equivalent degree</p> <p>B. Experience</p> <p>Persons holding the post of Principal in the pay band of Rs. 15600-39100 with Grade pay of Rs. 7600/-(pre-revised)/(Level-12, Rs.78,800 to Rs.2,09,200 as per 7<sup>th</sup> CPC) with at least 03 years' experience.</p> <p>Desirable:</p> <p>Knowledge of Computer Application.</p>



**PRINCIPAL**

PAY SCALE : LEVEL – 12 (Rs.78800-209200) in the Pay Matrix

AGE LIMIT : Minimum – 35 years and Maximum-50 years

Post Name	Qualification(s) & Experience
PRINCIPAL	<p>Essential Qualifications:</p> <p>(a.) Academic</p> <p>i) Masters Degree from a recognized university with at least 45% marks in aggregate.</p> <p>ii) B.Ed or equivalent teaching degree.</p> <p>(b.) Experience</p> <p>(i) Person holding analogous post or posts of Principal in Central/State Govt./ Autonomous organizations of Central/ State Govt. in the PAY MATRIX LEVEL- 12 (Rs.78800-209200).</p> <p style="text-align: center;">OR</p> <p>(ii) Vice-Principal/Assistant Education Officers in Central/State Govt./ Autonomous organizations of Central/State Govt. in the PAY MATRIX LEVEL -10 (Rs.56100-177500) with combined services of 05 years as PGT and 02 years as Vice-Principal.</p> <p style="text-align: center;">OR</p> <p>(iii) Person holding post of PGTs or Lecturer in Central/State Govt./ Autonomous organizations of Central/State Govt. in the PAY MATRIX LEVEL -08 (Rs.47600-151100) or equivalent with at least 8 years' regular service in the aforesaid grade.</p> <p style="text-align: center;">OR</p> <p>(iv) 15 years combined regular services as TGT in the PAY MATRIX LEVEL -7 (Rs.44900-142400) and PGT in the PAY MATRIX LEVEL-8 (Rs.47600-151100) out of which 03 years as PGT.</p> <p>Desirable Qualifications: Knowledge of Computer application.</p>

**VICE –PRINCIPAL**

PAY SCALE : LEVEL – 10 (Rs. 56100-177500) in the Pay Matrix

AGE LIMIT: Minimum – 35 years and Maximum - 45 years

VICE PRINCIPAL	<p>Essential Qualifications :</p> <p>(a) Academic:</p> <p>i) Masters Degree from a recognized university with at least 50% marks in aggregate.</p> <p>ii) B.Ed or equivalent teaching degree.</p> <p>(b) Experience:</p>
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	<p>(i) 02 years' experience of working on the post of Vice-Principal in Central/State Govt./Autonomous organization of Central/State Govt. OR 06 years' experience of working on the post of PGT or Lecturer in Central/State Govt./Autonomous organization of Central/State Govt.; OR 10 years' combined experience of working as PGT or Lecturer and TGT in the Central/State Govt./Autonomous organizations of Central/State Govt. of which at least 3 years should be of working on the post of PGT or Lecturer.</p> <p>Desirable: Basic knowledge of working on Computer.</p>
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### POST GRADUATE TEACHER (PGT)

Sl. No.	SUBJECT
1	English
2	Hindi
3	Physics
4	Chemistry
5	Economics
6	Commerce
7	Mathematics
8	Biology
9	History
10	Geography
11	Computer Science
12.	Bio-Technology

PAY SCALE : LEVEL – 8 Rs. 47600-151100/- in the Pay Matrix  
UPPER AGE LIMIT: 40 Years

#### QUALIFICATIONS:

#### ESSENTIAL QUALIFICATIONS FOR POSTS AT SL. No. 1 to 10

- (a) Two Year Integrated Post Graduate M.Sc. Course of Regional College of Education of NCERT in the subject concerned.

OR

Master's Degree from a recognized university with at least 50% marks in aggregate in the following subjects.

Sl. No.	Post (Subject)	Subject (s) at Post Graduate level
1	PGT (English)	English
2	PGT (Hindi)	Hindi or Sanskrit with Hindi as one of the subjects at Graduate level
3	PGT (Physics)	Physics/Electronics/Applied Physics/Nuclear Physics
4	PGT (Chemistry)	Chemistry/Bio Chemistry
5	PGT (Economics)	Economics/Applied Economics/ Business Economics
6	PGT (Commerce)	Master's degree in Commerce. However, holder of Degree of M.Com in Applied/ Business Economics shall not be eligible.

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7	PGT (Mathematics)	Mathematics/Applied Mathematics
8	PGT (Biology)	Botany/Zoology/Life Sciences/Bio Sciences/Genetics/ Micro-Biology/Bio-Technology/Molecular Biology/Plant Physiology provided they have studied Botany and Zoology at Graduation level
9	PGT (History)	History
10	PGT (Geography)	Geography

- (b) B.Ed. or equivalent degree from a recognized University.  
(c) Proficiency in teaching in Hindi and English media.

Desirable Qualifications: Knowledge of Computer Applications.

**PGT (COMPUTER SCIENCE)**

QUALIFICATIONS:

i) ESSENTIAL QUALIFICATIONS

PGT (Computer Science)	<p>Essential:</p> <p>1. At least 50% marks in aggregate in any of the following:</p> <p>B.E or B.Tech. (Computer Science/ IT) from a recognized University or equivalent Degree or Diploma from an institution/ university recognised by the Govt. of India.</p> <p style="text-align: center;">or</p> <p>B.E or B.Tech. (any stream) and Post Graduate Diploma in Computers from a recognized University</p> <p style="text-align: center;">or</p> <p>M.Sc. (Computer Science)/ MCA or Equivalent from a recognized University</p> <p style="text-align: center;">or</p> <p>B.Sc. (Computer Science) / BCA or Equivalent and Post Graduate degree in subject from a recognized University</p> <p style="text-align: center;">or</p> <p>Post Graduate Diploma in Computer and Post Graduate degree in any subject from a recognized University</p> <p style="text-align: center;">Or</p> <p>'B' Level from DOEACC and Post Graduate degree in any subject</p> <p style="text-align: center;">or</p> <p>'C' Level from 'DOEACC' Ministry of Information and Communication Technology and Graduation.</p> <p>ii) Proficiency in teaching Hindi and English.</p>
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Note: For subsequent promotion the incumbent will have to acquire B.Ed. or equivalent degree.

## PGT (BIO-TECHNOLOGY)

### QUALIFICATIONS:

#### i) ESSENTIAL QUALIFICATIONS

PGT (Bio-Technology)	Essential:  i. At least 50% marks in aggregate in any of the following:  Master Degree in Bio-Technology/Genetics/Micro Biology/Life Science/Bio-Science/Bio-Chemistry  ii) Proficiency in teaching Hindi and English.
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Note: For subsequent promotion the incumbent will have to acquire B.Ed. or equivalent degree.

#### FOR TRAINED GRADUATE TEACHER (TGT)

S. No.	POST
1	English
2	Hindi
3	Social Studies
4	Science
5	Sanskrit
6	Mathematics
7	Physical & Health Education (P&HE)
8	Art Education (AE)
9	Work Experience (WE)

PAY SCALE : LEVEL - 7: Rs. 44900-142400/- in the Pay Matrix

UPPER AGE LIMIT: 35 years

### QUALIFICATIONS

#### ESSENTIAL QUALIFICATION FOR THE POSTS AT SL. NO. 1 TO 6

(a) Four years' Integrated degree course of Regional College of Education of NCERT in the concerned subject with at least 50% marks in aggregate.

OR

Bachelor's Degree with at least 50% marks in the concerned subjects/combination of subjects and in aggregate. The electives subjects and Languages in the combination of subjects as under:

Sl. No.	Post (Subject)	Subject(s) at Graduation Level
1	TGT (English)	English as a subject in all the three years.
2	TGT (Hindi)	Hindi as a subject in all the three years.
3	TGT(S. St )	Any two of the following:



		History, Geography, Economics and Pol. Science of which one must be either History or Geography.
4	TGT (Science)	Botany, Zoology and Chemistry.
5	TGT (Sanskrit)	Sanskrit as a subject in all the three years.
6	TGT (Math)	Bachelor Degree in Mathematics with any two of the following subjects: - Physics, Chemistry, Electronics, Computer Science, Statistics

- i) B.Ed or equivalent degree from a recognized University.
- ii) Pass in the Central Teacher Eligibility Test (CTET) Paper-II, conducted by CBSE in accordance with the Guidelines framed by the NCTE for the purpose.
- iii) Proficiency in teaching in Hindi and English medium.

Desirable: Knowledge of Computer Applications.

### TGT (P&HE, AE & WE)

PAY SCALE : LEVEL - 7: Rs. 44900-142400/- in the Pay Matrix  
UPPER AGE LIMIT : 35 years

### QUALIFICATIONS

Post (Subject)	Qualification (s) & Experience
TGT (P & HE)	Essential: Bachelor Degree in Physical Education or equivalent.
TGT (AE)	Essential: 1. Five years' recognized Diploma in Drawing and Painting/ Sculpture/ Graphic Art or Equivalent recognized Degree 2. Working knowledge of Hindi & English. Desirable: Working knowledge of Computer Applications.
TGT (WE)	Essential: ELECTRICAL GADGETS AND ELECTRONICS: i) Three years Diploma after Higher Secondary in Electrical. Electronics Engineering from an institution recognized by State Govt./ Govt. of India. (The minimum qualification for admission to the Diploma Course should be at least Higher Secondary). or Degree in Electrical or Electronics Engineering from a recognized University. or Graduate in Electrical or Electronics Engineering from a recognized University. ii). Working knowledge of Hindi and English. Desirable: i) One year practical experience in a recognized workshop institution/factory. ii) Knowledge of Computer Applications.

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## LIBRARIAN

PAY SCALE : LEVEL - 7: Rs. 44900-142400/- in the Pay Matrix  
UPPER AGE LIMIT : 35 years

Sl. No.	Post(Subject)	Qualification (s) & Experience
	LIBRARIAN	Essential: i) Bachelor degree in Library Science OR Graduate with one year diploma in Library Science from a recognized institution. ii) Working knowledge of Hindi and English.

Desirable: Knowledge of Computer Application

## PRIMARY TEACHER (MUSIC)

PAY SCALE : LEVEL - 6 Rs. 35400-112400/-in the Pay Matrix  
UPPER AGE LIMIT : 30 YEARS  
QUALIFICATIONS

Post	Qualification (s)
PRIMARY TEACHER (MUSIC)	Essential: i) Senior Secondary School Certificate with 50% marks or Intermediate with 50% marks or its equivalent and Bachelor Degree in Music or equivalent from a recognized University. ii) Competence to teach through English\Hindi medium.  Desirable: Knowledge of Computer Applications.

Note: Candidates who have obtained Diploma in Music are not eligible for the post of PRT (Music).

## FINANCE OFFICER

PAY SCALE : LEVEL - 7: Rs. 44900-142400/- in the Pay Matrix  
AGE LIMIT : Maximum-35 years

Post Name	Qualification(s) & Experience
Finance Officer	Essential: i) B.Com with 50% marks in the aggregate and atleast 4 years post qualification experience in the Audit and Accounts works. OR M.Com with 50% marks and at least 3 years post qualification experience in the Audit and Accounts works. OR CA (Inter) or ICWA (Inter) or MBA (Finance) or PGDM (Finance) (2 years full time or 3 years part time) with 2 years post qualification experience in the Audit and Accounts works. ii) Knowledge of Computer Applications.

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## ASSISTANT ENGINEER (CIVIL)

PAY SCALE : LEVEL - 7: Rs. 44900-142400/- in the Pay Matrix

AGE LIMIT : Maximum-35 years

Post Name	Qualification(s) & Experience
Assistant Engineer (Civil)	. Essential: i) Graduate in Civil Engineering from a recognized University. ii) 2 years' experience in design and engineering in concerned branch.  OR 3 years Diploma in Civil Engineering from a recognized Institute and 5 years' experience in concerned branch.

## ASSISTANT SECTION OFFICER

PAY SCALE : LEVEL - 6 Rs. 35400-112400/-in the Pay Matrix

AGE LIMIT: Maximum-35 years

Post Name	Qualification(s) & Experience
Assistant	Essential: Graduate with 3 years' experience as UDC in Central/State Govt./Autonomous Bodies/Public Sector Undertakings. Desirable: Knowledge of Computer Applications

## HINDI TRANSLATOR

PAY SCALE : LEVEL - 6 Rs. 35400-112400/-in the Pay Matrix

AGE LIMIT: Maximum-35 years

Post Name	Qualification(s) & Experience
Hindi Translator	Essential: Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level.  OR Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level  OR Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of a examination at the degree level;  OR Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of a examination at the degree level;



	OR
	Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level;
	AND
	Recognized Diploma or Certificate course in translation from Hindi to English & vice-versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government office, including Government of India Undertaking.

### SENIOR SECRETARIAT ASSISTANT

PAY SCALE : LEVEL – 4 (Rs.25500-81100) in the Pay Matrix

AGE LIMIT: Maximum-30 years

Post Name	Qualification(s) & Experience
SENIOR SECRETARIAT ASSISTANT	Essential: Graduate Experience Three years' experience as LDC in Central Govt./ State Govt./Autonomous Bodies/Public Sector Undertakings  Desirable: Knowledge of Computer Applications.

### STENOGRAPHER GRADE - II

PAY SCALE : LEVEL – 4 (Rs.25500-81100) in the Pay Matrix

AGE LIMIT: Maximum-27 years

Post Name	Qualification(s) & Experience
Stenographer Grade-II	Essential: i) 12 <sup>th</sup> pass or equivalent from a recognized Board or University. ii.) Skill test Norms Dictation : 10 mts @ 80 w.p.m Transcription: 50 mts (Eng) 65 mts (Hindi) (On computer)

### JUNIOR SECRETARIAT ASSISTANT

PAY SCALE LEVEL – 2 (Rs.19900-63200) in the Pay Matrix

AGE LIMIT: Maximum-27 years

Post Name	Qualification(s) & Experience
JUNIOR SECRETARIAT ASSISTANT	Essential: i) Essential: i) Class XII pass or equivalent qualification from recognized board or university. ii) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer. iii) Working knowledge of Hindi. iv) Knowledge of Computer Applications.

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Note : The qualification of typing mentioned in the Recruitment Rules will not apply in the case of PH (OH) persons who are certified as being unable to type by the Medical Board attached to the Special Employment Exchange for the Handicapped (or by a Civil Surgeon where there is no such Board).

### AGE RELAXATION

Maximum relaxation in upper age limit will be as under:

S. No.	Category of Persons	Extent of age relaxation / concession
(a)	Scheduled Caste / Scheduled Tribe	5 years
(b)	Other Backward Classes	3 years
(c)	Women (All Categories) for teaching posts (i.e PGT, TGT, Librarian and PRT only).	10 years
(d)	KVS Employees	No age bar
(e)	Candidates with 3 years continuous service in Central Govt. provided the posts are in same or allied cadres (An applicant claiming age relaxation under this para should produce a certificate from his/her employer to the effect that he/she is a Government Servant as on the date of Advertisement.) as per GOI rules.	05 years for General 08 years for OBC 10 years for SC/ST
(f)	Persons ordinarily domiciled in State of Jammu & Kashmir during 01.01.1980 to 31.12.1989	5 years
(g)	Persons with disabilities (including women) (i) SC/ST (ii) OBC (iii) General	15 years 13 years 10 years
(h)	1. Ex-Servicemen (General) (For Group-A posts only)	05 years
	2. Ex-Servicemen (OBC) (For Group-A posts only)	08 years (03 years + 05 years)
	3. Ex-Servicemen (SC/ST) (For Group-A posts only)	10 years (05 years + 05 years)
i)	1. Ex-Servicemen (General) (For Group-B & C posts only)	03 years after deduction of the Military Service rendered from the actual age as on the closing date for receipt of applications.
	2. Ex-Servicemen (OBC) (For Group-B & C posts only)	06 years (03 years + 03 years) after deduction of the Military Service rendered from the actual age as on the closing date for receipt of applications.
	3. Ex-Servicemen (SC/ST) (For Group-B & C Posts only)	08 years (03 years + 05 years) after deduction of the Military Service rendered from the actual age as on the closing date for receipt of applications.

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Note:

All the concessions mentioned above will be concurrent i.e. if a person is eligible for more than one concession, only one of the concessions of the highest permissible limit will be granted.


- i) The Cut-off date for determining various eligibility criteria (Educational Qualifications, Age Limit, Experience etc.) will be 26.12.2022. Applicants must satisfy themselves about their eligibility as on 26.12.2022 before applying. Verification of original documents will be done to confirm the eligibility of the candidates only after they qualify for the interview. Only those OBC categories will be considered which are applicable for appointment under Central Government Rules.
- ii) The OBC candidates who belong to "Creamy Layer" are not entitled for concession admissible to OBC category and such candidates have to indicate their category as general. Only those OBC categories which are applicable for appointment under Central Govt. will be considered. A candidate who claims to belong to OBC ( NCL ) category should submit a certificate as per **Annexure-I** ( as available in the detailed notification published on KVS website ) in support of his/her claim from the appropriate issuing authority as provided under rules
- iii) Similarly, a candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribe category should submit a certificate as per **Annexure-II** ( as available in the detailed notification published on KVS website ) from the appropriate issuing authority as provided under rules .
- iv) **Economically Weaker Section (EWS).**

a) Candidates who are not covered under the scheme of reservation for SC/ST/OBC and whose family gross annual income is below Rs.8 Lakh (Rupees Eight Lakh) shall be eligible for benefit of reservation for EWS. The income shall include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application. Also candidates whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of family income:

- i. 5 Acres of agriculture land above.
- ii. Residential flat of 1000 Sq. Ft and above
- iii. Residential plot of 100 Sq Yd. and above in notified municipalities
- iv. Residential plot of 200 Sq. Yd. and above in areas other than the notified municipalities.

b) The property held by a family in different locations or different places / cities would be clubbed while applying the land or property holding test to determine EWS status. (the term Family – for this purpose will include the person who seeks benefit of reservation. His / her parents and siblings below the age of 18 years as also his / her spouse and children below the age of 18 years).

c) The benefit of reservation under EWS can be availed upon production of an income and asset certificate issued by a competent authority. The income and asset certificate issued by any one of the following authorities in the prescribed format as given in **Annexure-III** shall only be accepted as candidate's claim as belonging to EWS :-



- i. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / 1<sup>st</sup> Class Stipendiary Magistrate / Sub Division Magistrate/Taluka Magistrate /Executive Magistrate /Extra Assistant Commissioner: Or
  - ii. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate : or
  - iii. Revenue Officer not below the rank of Tehsildar: or
  - iv. Sub- Divisional Officer of the area where the candidate and / or his / her family normally resides.
- d) The candidate applying against the vacancies reserved for EWS must possess income and asset certificate as on closing date of online application for this advertisement. **Accordingly, these candidates are required to produce valid income and asset certificate during documentation stage.**
- v) **In case of candidates applying for the post of TGT( English, Hindi, Sanskrit, Maths, Science & Social Studies) a valid CTET certificate issued by the CBSE, on or before the last date of application is an essential eligibility criteria.**

vi) **MODE OF SELECTION**

- (a) Candidates will be shortlisted on the basis of their performance in written examination and class demo/ interview/skill test put together. The decision of KVS about the mode of selection to the above posts and eligibility conditions of the applicants for interview shall be final and binding. No correspondence will be entertained in this regard.
- (b) However, the mode of selection for all the above posts will be at the sole discretion of Kendriya Vidyalaya Sangathan and may be changed before the date of start of the online application with due notification. The final merit lists of Assistant Commissioner, Principal, Vice Principal, PGT, TGT, Librarian and PRT (Music) will be based on the performance of the candidates in written test, interview and performance test (wherever applicable). For the posts of Stenographer Gr. II and LDC, candidates have to qualify in shorthand/typing (wherever applicable). There will be no interview for the posts of Assistant Section Officer, Senior Secretariat Assistant, Stenographer Grade-II and Junior Secretariat Assistant.
- (c) The Computer Based Test for recruitment to the notified posts of Assistant Engineer, Finance Officer, PGT, TGT, Librarian, Assistant Section Officer, Senior Secretariat Assistant, Junior Secretariat Assistant, Hindi Translator and Stenographer Grade-II will be conducted in the cities given below. However, the number of cities for examination may increase or decrease depending on the volume of applications and administrative convenience.

Test State	Test City	Test State	Test City
ANDAMAN AND NICOBAR ISLANDS	PORT BLAIR	MAHARASHTRA	JALGAON
ANDHRA PRADESH	ANANTAPUR	MAHARASHTRA	KOLHAPUR
ANDHRA PRADESH	GUNTUR	MAHARASHTRA	LATUR

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ANDHRA PRADESH	KAKINADA	MAHARASHTRA	MUMBAI
ANDHRA PRADESH	KURNOOL	MAHARASHTRA	NAGPUR
ANDHRA PRADESH	RAJAHMUNDRY	MAHARASHTRA	NANDED
ANDHRA PRADESH	TIRUPATHI	MAHARASHTRA	NASHIK
ANDHRA PRADESH	VIJAYAWADA	MAHARASHTRA	PUNE
ANDHRA PRADESH	VISHAKAPATNAM	MAHARASHTRA	SOLAPUR
ARUNACHAL PRADESH	NAMSAI	MAHARASHTRA	WARDHA
ASSAM	DIBRUGARH	MANIPUR	IMPHAL
ASSAM	GUWAHATI	MEGHALAYA	SHILLONG
ASSAM	JORHAT	MIZORAM	AIZAWL
ASSAM	SILCHAR	NAGALAND	DIMAPUR
ASSAM	TEZPUR	ODISHA	BALASORE
BIHAR	ARRAH	ODISHA	BERHAMPUR
BIHAR	BHAGALPUR	ODISHA	BHADRAK
BIHAR	DARBHANGA	ODISHA	BHUBANESWAR
BIHAR	GAYA	ODISHA	CUTTACK
BIHAR	MUZAFFARPUR	ODISHA	DHENKANAL
BIHAR	PATNA	ODISHA	ROURKELA
CHANDIGARH	CHANDIGARH	ODISHA	SAMBALPUR
CHHATTISGARH	BHILAI/DURG	PUDUCHERRY	PUDUCHERRY
CHHATTISGARH	BILASPUR	PUNJAB	AMRITSAR
CHHATTISGARH	RAIPUR	PUNJAB	BHATINDA
DELHI	NEW DELHI	PUNJAB	JALANDHAR
GANGTOK	SIKKIM	PUNJAB	LUDHIANA
GOA	ASSAGAO	PUNJAB	MOHALI
GUJARAT	AHMEDABAD	PUNJAB	PATHANKOT
GUJARAT	JAMNAGAR	PUNJAB	PATIALA/FATEHGARH SAHIB
GUJARAT	JUNAGADH	PUNJAB	SANGRUR
GUJARAT	MEHSANA	RAJASTHAN	AJMER
GUJARAT	RAJKOT	RAJASTHAN	ALWAR
GUJARAT	SURAT	RAJASTHAN	BHARATPUR
GUJARAT	VADODARA	RAJASTHAN	BIKANER
HARYANA	AMBALA	RAJASTHAN	JAIPUR
HARYANA	FARIDABAD	RAJASTHAN	JODHPUR
HARYANA	GURUGRAM	RAJASTHAN	KOTA
HARYANA	HISAR	RAJASTHAN	SIKAR
HARYANA	KARNAL	RAJASTHAN	SRI GANGANAGAR
HARYANA	KURUKSHETRA	RAJASTHAN	UDAIPUR
HIMACHAL PRADESH	HAMIRPUR	TAMIL NADU	CHENNAI
HIMACHAL PRADESH	KANGRA	TAMIL NADU	COIMBATORE
HIMACHAL PRADESH	SHIMLA	TAMIL NADU	MADURAI
HIMACHAL PRADESH	SOLAN	TAMIL NADU	NAGARCOIL
JAMMU & KASHMIR	BARAMULLA	TAMIL NADU	SALEM
JAMMU & KASHMIR	JAMMU	TAMIL NADU	TIRUCHIRAPPALLI
JAMMU & KASHMIR	SAMBA	TELANGANA	HYDERABAD
JAMMU & KASHMIR	SRINAGAR	TELANGANA	KARIMNAGAR
JHARKHAND	BOKARO	TELANGANA	KHAMMAM



JHARKHAND	DHANBAD	TELANGANA	MAHABUBNAGAR
JHARKHAND	JAMSHEDPUR	TELANGANA	NALGONDA
JHARKHAND	RANCHI	TELANGANA	WARANGAL
KARNATAKA	BELGAUM	TRIPURA	AGARTALA
KARNATAKA	BENGALURU	UTTAR PRADESH	AGRA
KARNATAKA	GULBARGA	UTTAR PRADESH	ALLAHABAD/PRAYAGRAJ
KARNATAKA	HUBLI	UTTAR PRADESH	AYODHYA
KARNATAKA	MANGALORE	UTTAR PRADESH	BAREILLY
KARNATAKA	MYSORE	UTTAR PRADESH	BIJNOR
KERALA	ALAPPUZHA	UTTAR PRADESH	GHAZIABAD
KERALA	ERNAKULAM (KOCHI)	UTTAR PRADESH	GORAKHPUR
KERALA	KANNUR	UTTAR PRADESH	JHANSI
KERALA	KOLLAM	UTTAR PRADESH	KANPUR
KERALA	KOTTAYAM	UTTAR PRADESH	LUCKNOW
KERALA	KOZHIKODE	UTTAR PRADESH	MEERUT
KERALA	MALAPPURAM	UTTAR PRADESH	MORADABAD
KERALA	PALAKKAD	UTTAR PRADESH	NOIDA/GREATER NOIDA
KERALA	THIRUVANANTHAPURAM	UTTAR PRADESH	SAHARANPUR
KERALA	THRISSUR	UTTAR PRADESH	VARANASI
LADAKH	LEH	UTTARAKHAND	DEHRADUN
MADHYA PRADESH	BHOPAL	UTTARAKHAND	HALDWANI
MADHYA PRADESH	GWALIOR	UTTARAKHAND	ROORKEE
MADHYA PRADESH	INDORE	WEST BENGAL	ASANSOL
MADHYA PRADESH	JABALPUR	WEST BENGAL	BERHAMPORE
MADHYA PRADESH	SAGAR	WEST BENGAL	BURDWAN(BARDHAMAN)
MADHYA PRADESH	SATNA	WEST BENGAL	DURGAPUR
MADHYA PRADESH	UJJAIN	WEST BENGAL	HOOGHLY
MAHARASHTRA	AHMEDNAGAR	WEST BENGAL	KOLKATA
MAHARASHTRA	AKOLA	WEST BENGAL	MALDA
MAHARASHTRA	AMRAVATI	WEST BENGAL	PASCHIM MEDINIPUR
MAHARASHTRA	AURANGABAD	WEST BENGAL	SILIGURI
MAHARASHTRA	CHANDRAPUR	WEST BENGAL	SURI
MAHARASHTRA	DHULE		

NOTE : The cities/centres of Computer Based Test-CBT (online) examination will be decided by KVS though the preferences / options submitted by candidates to the extent of availability of Computer Nodes at such city/centre. While every effort will be made to allot a Centre in one of the cities opted by the candidate, the KVS reserves the right to allot a Centre in the City other than that of Candidate's choice anywhere in India. The KVS has the right to conduct the CBT at all the cities or any one of the cities or any other cities depending upon the number of the candidates and other compulsions. In case the number of candidates in any of the notified City is very less for running the Examination Centre or any other specific reason, the KVS at its discretion may not conduct the Examination in that City and

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the Candidates who had opted that city as 1st Choice may be allotted Examination Centre in other city opted as 2nd or 3rd choice or any other city. Further, KVS reserves the right to modify / cancel the city/centre opted by candidates due to administrative reasons, if any. Decision of KVS will be final. Under no circumstances, the City/Centre once allotted shall be changed. The Computer Based test ( CBT) for the posts of Asstt. Commissioner, Principal and Vice-Principal will be held in Delhi.

- (d) Persons with disability of 40% or more, if so desires, will have to bring their own scribe to assist them in the examination. The facility of Scribe will be allowed to any person with benchmark disability as defined under section 2 (r) of the RPwD Act, 2016 and has limitation in writing including that of speed if so desired by him / her. In case of persons with benchmark disabilities in the category of blindness, locomotor disability (both arm affected-BA) and cerebral palsy, the facility of scribe will be allowed, if so desired by the person. In case of other category of persons with benchmark disabilities, the provision of scribe will be allowed on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his behalf, from the Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government Health Care Institution as per proforma at **Annexure-IV** (as available in the detailed notification published on KVS website). The qualification of the scribe should be at least one step below the qualification of the candidate taking the examination. The candidates with benchmark disabilities opting for own scribe shall be required to submit details of the own scribe at the time of examination as per proforma at **Annexure-V** (as available in the detailed notification published on KVS website). In addition, the scribe has to produce a valid ID proof (PAN, Adhar Card, Driving License etc.) in original at the time of examination. A photocopy of the ID proof of the scribe signed by the candidate as well as the scribe will be submitted along with proforma at **Annexure-V** (as available in the detailed notification published on KVS website). If subsequently it is found that the qualification of the scribe is not as declared by the candidate, then the candidate shall forfeit his/ her right to the post and claims relating thereto. Only visual impaired ( blind/low vision ) candidates shall be allowed compensatory time of 20 minutes for every hour of the examination whether availing the facility of scribe or not. Other candidates i.e. orthopedically Handicap (whose writing speed is adversely affected permanently by cerebral palsy with locomotor impairment ) shall be allowed compensatory time of 20 minutes for every hour of the examination availing the facility of scribe.
- (e) No candidate will be admitted for the written examination without proper Admit Card.
- (f) Scheme and Syllabus of Examination for the post of Assistant Commissioner, Principal, Vice Principal, PGTs, TGTs, Librarian, PRT (Music), Finance Officer, Assistant Engineer (Civil), Assistant Section Officer, Hindi Translator, Senior Secretariat Assistant, Stenographer Grade-II and Junior Secretariat Assistant are available on KVS Website i.e. [kvsangathan.nic.in](http://kvsangathan.nic.in) under Announcement and also available sub-head Employment Notice sub-head Syllabus:
- (g) Schedule of examination will be intimated through the Admit Card. Detailed examination schedule will also be notified on KVS website [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in) in due course.
- (h) Based on the performance in written examination and also keeping in view the number of vacancies, the shortlisted candidates will be called for interview. Intimation to this effect will be uploaded on the KVS website [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in) after declaration of cut off score. Candidates are required to check the KVS website from time to time. Taking into account the



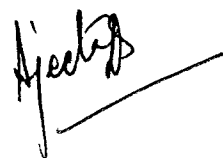
performance of written examination and interview, merit list will be prepared as per available vacancies. However, the mode of selection will be the sole discretion of Kendriya Vidyalaya Sangathan and it may be changed.

**vii) HOW TO APPLY:**

- (a) Candidates are required to apply Online through Kendriya Vidyalaya Sangathan website at [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in). No other means/mode of application will be accepted.
- (b) Candidates are required to have a valid personal email ID and mobile number. Candidates are advised not to share / mention e mail id/ log in credentials to/of any other person under any circumstances. Both email id and mobile should be kept active during the currency of this recruitment. All the eligible candidates will be informed by e-mail or through SMS regarding downloading of Admit Card from designated web portal.
- (c) In case a candidate does not have a valid personal email ID, he/she should create his/ her new email ID before applying online.
- (d) Complete details should be filled carefully in online application form. Scan and upload recent photograph, signature and thumb impression at the appropriate places as per instructions contained in the online application form and submit the same online. Login id and password would be generated on successful submission of application and will be displayed on the screen. Candidates are advised to note down their login id and password for future use.
- (e) No fee is required to be paid by candidates belonging to SC/ST/PH and Ex-Servicemen category. Fee once deposited, shall not be refunded under any circumstances.
- (f) The candidates have to pay examination fee online through the prescribed link at online application, the post-wise examination fee payable is as under:

1.	Assistant Commissioner	-	Rs.2300/-
2.	Principal	-	Rs.2300/-
3.	Vice Principal	-	Rs.2300/-
4.	Finance Officer	-	Rs.1500/-
5.	Assistant Engineer (Civil)	-	Rs.1500/-
6.	PGT	-	Rs.1500/-
7.	TGT	-	Rs.1500/-
8.	Librarian	-	Rs.1500/-
9.	PRT (Music)	-	Rs.1500/-
10.	Assistant Section Officer	-	Rs.1500/-
11.	Hindi Translator	-	Rs.1500/-
12.	Senior Secretariat Assistant	-	Rs.1200/-
13.	Stenographer Grade-II	-	Rs.1200/-
14.	Junior Secretariat Assistant	-	Rs.1200/-

- g) The candidates should take a printout of the online application, affix a recent passport size photograph and preserve it with them for their record and should not send the same to Kendriya Vidyalaya Sangathan address or any other address. The application printout with photograph affixed will have to be submitted during document verification at the time of interview along with the self attested copies of certificates in support of



Age, Qualification, Experience, Caste, Caste Validity, Non Creamy Layer, Physical disability, EWS etc. as applicable.

- h) The name of the candidate, date of birth and his/ her parents' name etc. should be spelt correctly in the application as it appears in the class X certificates/ mark sheets. At the time of filling the online application, candidates are advised to fill their particular i.e. name, father's/ mother's name, date of birth, caste, gender correctly. After the examination or at the time of interview, the request for change of particulars especially for change of category / sub-category will not be entertained by KVS.
- i) A link will be provided in the website of KVS for downloading the admit card for written test/interview. Candidates are required to download the admit card for written test/interview from Kendriya Vidyalaya Sangathan website i.e. [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in). Candidates are required to visit KVS website regularly with regard to downloading the admit card for written test / interview and other updates etc. No correspondence shall be entertained by the KVS nor KVS shall send separate intimation to the candidates to this effect.
- j) A candidate may apply for more than one post if he /she is eligible and desires to do so. In such cases, the candidate will have to pay the requisite Fee for all the posts applied for. However, within PGT/TGT, a candidate shall apply only in one subject as the written test for all subjects of PGT/TGT will be conducted in a single shift.
- k) The candidates who are filling applications for more than one post are advised to select same options of examination city because the examinations for different posts may be conducted in morning and afternoon shifts or on the next day. In case they choose different city in their different applications they may not be able to reach other city for appearing in examination.
- l) In case of More than one applications submitted by a candidate for a post, both the applications will be rejected and fee shall be forfeited.

**IMPORTANT DATES:**

Commencement of Online submission on KVS website <a href="http://www.kvsangathan.nic.in">www.kvsangathan.nic.in</a>	05.12.2022 ( From 10.00 Hours)
Last date for online submission	26.12.2022 (up to 2359 Hours)
Date of Written Test (Tentative)	Will be notified on KVS website.

**viii): GENERAL INSTRUCTIONS TO THE CANDIDATES**

- (a) The vacancies for the posts of Assistant Commissioner, Principal, Vice Principal, PGT, TGT, Librarian, Primary Teacher (Music), Finance Officer, Assistant Engineer, Assistant Section Officer, Hindi Translator, Senior Secretariat Assistant, Stenographer Grade-II and Junior Secretariat Assistant indicated above are tentative and may increase or decrease.
- (b) The notified vacancies for the posts included in this recruitment notification are tentative and may increase or decrease. The KVS reserves the right to fill or not to fill or partially fill any of the above vacancies without assigning any reasons whatsoever. KVS also reserves the right to cancel / restrict / modify/alter the recruitment process, if required, without assigning any further notice or assigning any reasons thereof.



- (c) The Computer based test Paper will be bilingual in Hindi & English. The Computer based test Paper for the post of PGT (All Subjects) and TGT (All subjects) will be conducted separately in single shift as such candidates are requested to apply only for one subject in the respective post. However, candidates can apply for multiple posts if he/she is eligible for multiple posts.
- (d) There is no provision of re-evaluation / re-checking of Answer Sheets in respect of examination conducted by KVS.
- (e) After the Computer Based Test, KVS/Recruiting Agency will send the attempted question paper in PDF format on candidate's email id. The KVS/Recruiting Agency will upload answer keys on web-portal after the Computer Based Test for a limited period for viewing and challenging by the candidate. The candidates will have to pay Rs.1000/- per question for challenging the answer keys and the fee paid will be refunded to the concerned candidate, if the challenge is accepted by the subject experts and answer key is revised. No challenge of answer key will be accepted from any candidate after the notified period.
- (f) The list of candidates shortlisted for interview, venue and date of interview along with the cut-off marks will be notified on KVS website.
- (g) Results of the written test will be uploaded for information of the candidates on KVS website after conclusion of the interviews. No separate correspondence shall be entertained in this regard.
- (h) The final result (written + Interview/skill test) of candidates along with the cut-off marks of selected candidates for all the posts/subjects will also be displayed on the KVS website after conclusion of interview. No separate correspondence shall be entertained in this regard.
- (i) If there are two or more candidates in the same category having equal marks in the final result (written examination+ interview), the candidate older in age will get preference.
- (j) KVS will not enter into any correspondence with the candidates about their candidature before and after the examination.
- (k) Canvassing in any form will disqualify a candidate.
- (l) KVS may take up the verification of eligibility of the candidate at any point of time prior to or after the completion of the selection process. Even if Admit Card is issued to a candidate due to lack of information in the application form or otherwise and if it is found at any stage (including the date of joining & thereafter) that the candidate is not eligible, then his/her candidature shall be summarily rejected.
- (m) KVS may, at its discretion, hold re-examination as and when necessary in case need arises for the same. In such an eventuality, candidate will have to appear for such re-examination at his/her own cost.
- (n) No TA/DA will be paid for appearing in the written test.
- (o) Selected candidates are liable to be posted anywhere in India.
- (p) Selected candidates will initially be on probation for a period of two years, which can be extended at the discretion of the Competent Authority.
- (q) Qualifications acquired by the candidates should be strictly in accordance with the qualifications prescribed for the post by the KVS. Any candidate seeking claim of equivalence of the qualifications with the notified one will have to furnish documentary evidence in support of his/her claim at the time of interview/selection, otherwise such cases will be rejected. Similarly, where grades have been given, the position of the mark-sheets showing equivalent percentage of marks should be produced at the time of interview/selection.
- (r) In case of any discrepancy or variation in the translated version of this advertisement is found in Hindi or any other language, the text provided in English version will be treated as final.



- (s) The candidates applying for the examination should ensure that they fulfill all eligibility conditions for admission to the examination. Their admission at all the stages of the examination will be purely provisional subject to satisfying the prescribed eligibility condition(s).
- (t) Please note that no change of category, date of birth, name, -fathers's name, gender etc. will be permitted at any stage after successful registration of the online application. The result will be processed considering the details like category, date of birth, etc. which has been indicated in the online application.
- (u) Mobile phone, Bluetooth or any other communication or electronic devices are not allowed inside the premises where the examination will be conducted. Any infringement of these instructions shall entail suitable action including ban from future examinations.
- (v) Any dispute with regard to this recruitment shall be subject to the court having its jurisdiction in Delhi only.

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